

Patricia Ann Dance Studios

Studio Policies 2019-2020

Class Placement: Students are placed in classes with regard to both age and skill level. New students with previous dance experience are asked to make an appointment for skill evaluation, so they can be placed appropriately. NO fees are charged for evaluation or trial classes. Student's progress is monitored throughout the year by both the teachers and the director. If a student needs to be placed in a different class to maintain continuous progress, parents will be contacted for an evaluation meeting. If parents have questions at any time during the year concerning their dancer's progress, an evaluation meeting can be arranged with the teacher and the director.

Registration: Registrations are accepted for new students throughout the year at the discretion of the teacher and director. Registration is \$30.00 per student and must be accompanied by a registration form. Students must have this form completed *before they can begin classes.* Students who continue dance studies during summer in classes, studio intensives or camps do not have to pay an additional registration fee when they sign up for fall classes. Those students who break from classes during the summer session will be required to re-register upon signing up for fall session classes.

Tuition and Attendance: Students are expected to be present at all scheduled classes. If a student must be absent for illness or an event, please notify the studio by email or phone message. A make up class time will be emailed to you for the missed class time. *There are NO refunds for missed classes. Tuition and registration fees are non-refundable and non-transferable. Tuition is due by the 15th of each new month.* A \$25.00 late fee will apply for those accounts that do not adhere to this policy.

Lateness: On time arrival for classes is the expectation for students as we teach the discipline of dance. So, if a student arrives 10 or more minutes late for the beginning of class, the teacher may have the student sit and observe the remainder of the class. Each portion of the dance class is important to the development of the body and technique. Because the beginning of each class starts with warming the body to prepare for movement training, if the teacher feels it would be dangerous or detrimental for the dancer to join late than they will ask the student to observe instead.

Withdrawal from classes: If a student wishes to withdraw from classes, we require notice in writing prior to the start of the new month. The tuition is due as scheduled until the office receives written notice of withdrawal. This will allow the office time to adjust the billing for the next cycle.

Annual Calendar: The annual calendar for the studio has been included in the registration packet. Please keep the calendar, so you may refer to it throughout the year. The studio closings follow the Pinellas County school calendar for Labor Day, Halloween, Thanksgiving Break, Winter Break, Spring Break, Memorial Day and Mardi Gras(941 studios only for parade route interruption) Other than these closers, classes are continuous through out school year. If the studio must close for inclement weather, a make up day for missed classes will be scheduled. Notifications are posted on the Patricia Ann Dance Studio Facebook page.

Parent Observation: Parents are not allowed to observe classes weekly. We do host two "parent observation" weeks during which family and friends can observe, film or take pictures. For our youngest dancers, we allow a four to six week adjustment period, after which we ask parents to let their young dancer know they will not be staying, but will return at the end of class. For some more sensitive young dancers we work through this adjustment time in increments and with great care. Ultimately, we work to have the child understand they are safe with their teachers. This serves to help these young dancers learn and understand classroom expectations are the same for dance and school. Please contact the director with any special needs or requests with regard to observation.

Recital Performances: The studio hosts two performances each year. A winter holiday show in December which is held at St Andrew's Presbyterian Church (date TBA). The annual recital June (date TBA).

Tickets will be sold for both performances. Costumes for the holiday show are leotards, dance dresses or jazz attire as designated by the class teacher. Each family will be in charge of getting their costume. The teacher will give a list of the needed items and where to find the items by Thanksgiving Break. For the annual recital, teachers will choose appropriate costumes with regard to the dance theme from costume companies. These costumes will be ordered by the studio staff. A list of costume fees will be given to each dancer for the classes in which they participate. End of year recital costume fees will be due in our offices by February 1, 2020.

Recital commitment form and fee:

Each student will be given a commitment form with the confirmed recital dates in October. At this time, the students and families make the commitment to perform in the the December and/or June shows. If the dancers cannot participate this will be the time to let the teachers know. Teachers plan throughout the year for both shows. Choreography decisions are made with regard to the number of dancers to be positioned on stage, partnering, grouping, etc. This will assist the teachers in preparing the best dance piece for each of their classes. Please return the form to us with your costume payment.

Student Expectations:

Each student needs a dance bag for keeping all belongings secured.

Please label all belongings with name or initials.

If a dancer loses an item having them labeled insures they will be returned to the correct owner.

Absolutely NO gum in classes. Snacks and drinks are permitted in the waiting area.

Water ONLY may be taken in the classrooms.

Please arrive NO later than 10 minutes before class. This time should be used to get dance shoes on, use the bathroom and fix hair appropriately for class. Class time should NOT be used for preparation time.

Please pick up your dancer promptly. Teachers have consecutive classes and cannot be responsible for students after their classes. If you need to have the dancer wait, please send something for them to do and let the studio know the arrangement. If the person picking up will be late, please call the studio, so the teacher and staff can be made aware that the student will need to wait.

Class room etiquette is required during all classes. Teachers will not allow students to talk excessively, hang on the barres, pull or push on tumbling mats and mirrors, sit down during class, verbally criticize or otherwise speak negatively to other students in the classes, talk back or refuse to participate in the classwork given. The student will be verbally asked to discontinue the behavior. If the behavior continues after three verbal warnings the student will be asked to sit out of class and watch. If this behavior repeats in a second class the teacher will inform the parent of the behavior. If the behavior becomes more frequent, the teacher and the director will call and ask the parent(s) to set a meeting to discuss the situation.

On the registration form special needs and allergies should be listed. However, if something arises that is not listed(sprained ankle, new allergy, additional unlisted medications or special situation) please inform the teacher before classes.

Dress Code;

Ballet:

Ladies..Pink tights, plain leotard of any color, pink ballet shoes, hair in a bun.
Skirts are needed for levels I, II, III. Skirts may be worn in all levels. Leg warmers and sweaters are allowed in levels IV and up. No sports bras.

Men..Black tights, jazz pants, dance belt, plain white or black close fitting t-shirt, black ballet shoes. NO necklaces, bracelets, large rings or over-sized earrings.

Jazz:

Close fitting shirts, sport bras with jazz, yoga or sweat pants, socks and black jazz shoes. Hair secured away from face.

Lyrical/Contemporary:

Same as jazz above with socks and or half soles.

Hip Hop:

Loose fitting dance clothing that covers the knee(or knee pads for floor work) with sneakers or boots.

Tap:

Loose fitting dance clothing with black tap shoes.

Please limit jewelry in all dance classes.